

## LEGAL AND DEMOCRATIC SERVICES

### COMMITTEE DECISION SHEET

#### CITY GROWTH AND RESOURCES COMMITTEE - TUESDAY, 11 MAY 2021

Please let the Committee Officer know as soon as possible if you do not agree with any action proposed in this decision sheet. These are decisions of the Committee and there is an expectation that action will be taken. If for any reason it is apparent that you will not be able to act on these instructions in full or in part or that there will be a delay, please let the Committee Officer know as it may be necessary to advise the Committee or seek further instructions from the Committee.

	Item Title	Committee Decision	Services Required to take action	Officer to Action
1.1	<b><u>Notification of Urgent Business</u></b>	<b><u>The Committee resolved:</u></b> there was no urgent business to be determined.		
2.1	<b><u>Determination of Exempt Business</u></b>	<b><u>The Committee resolved:</u></b> in terms of Section 50(A)(4) of the Local Government (Scotland) Act 1973, to exclude the press and public from the meeting during consideration of items 13.1 (Site 16, Lang Stracht – Demolition and Disposal Update), 13.2 (Chapel Street Car Park - Offer to Purchase), 13.3 (Pinewood - Amendment to Sale Contract Update May 2021), 14.1 (Council Financial Performance, Quarter 4, 2020/21 - Exempt Appendix), 14.2 (Procurement Workplan and Business Cases - Capital – Exempt Appendices), 14.3 (Roads and Transport Related Budget Programme 2021 - 2022 – Exempt Appendices), 14.4 (Results of Report on the Feasibility of an Aberdeen Region Greenport Bid - Exempt Appendix) and 14.5 (Aberdeen Market and Union Street Central - Exempt Appendix).		

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3.1	<b><u>Declarations of Interest</u></b>	<p><b><u>The Committee resolved:</u></b> the following declarations of interest were intimated:-</p> <p>(1) Councillor Yuill declared an interest in item 13.3 (Pinewood - Amendment to Sale Contract Update May 2021) by virtue of him being an Aberdeen City Council appointed member of Robert Gordon's College Board of Governors. He considered that the nature of his interest required him to leave the meeting and he therefore took no part in the consideration of this item;</p> <p>(2) Councillor Cooke declared an interest in item 12.3 (Beach Masterplan Review) by virtue of him being an Aberdeen City Council appointee as a Director of Sport Aberdeen. He indicated that a specific exclusion applied in terms of section 5.18.2 (i) of the Councillors Code of Conduct, therefore he remained in the meeting for consideration of the item; and</p> <p>(3) the Convener declared an interest in the agenda, by virtue of him being a newly elected Member of the Scottish Parliament. He considered that the nature of his interest did not require him to leave the meeting, therefore he remained in the meeting throughout.</p>		
4.1	<b><u>Deputations</u></b>	<p><b><u>The Committee resolved:</u></b> there were no requests for deputation.</p>		
5.1	<b><u>Minute of Previous Meeting of 3 February 2021- For Approval</u></b>	<p><b><u>The Committee resolved:</u></b> to approve the minute as a correct record.</p>		

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6.1	<b><u>Committee Planner</u></b>	<p><b><u>The Committee resolved:</u></b></p> <ul style="list-style-type: none"> <li>(i) to remove item 5 (Aberdeen Coastal Management) from the planner for the reasons outlined therein;</li> <li>(ii) to transfer item 7 (Cooperative Development Funding) to the Operational Delivery Committee Planner for the reasons outlined therein;</li> <li>(iii) in relation to item 10 (Living Wall), to retain this item on the planner for the timebeing;</li> <li>(iv) to note the reason for the reporting delay in relation to item 16 (Joint Integrated Mortuary Project), item 17 (Prosperity Fund), item 26 (Developer Obligations - Asset Plans) and item 46 (Proposals for Investment for Works at Riverbank School to Accommodate the Relocation of St. Peter's School)</li> <li>(v) in relation to item 26 (Developer Obligations - Asset Plans), to request that the Chief Officer – Strategic Place Planning circulate a Service Update to all members of the Committee; and</li> <li>(vi) to otherwise note the content of the Committee Planner.</li> </ul>		
7.1	<b><u>Notices of Motion</u></b>	<p><b><u>The Committee resolved:</u></b> there were no Notices of Motion submitted.</p>		
8.1	<b><u>Referrals from Council, Committees or Sub Committees</u></b>	<p><b><u>The Committee resolved:</u></b> there were no referrals from Council, Committees or Sub Committees.</p>		

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9.1	<p><b><u>Council Financial Performance, Quarter 4, 2020/21 - RES/21/111</u></b></p> <p>Please note that an exempt appendix is located within the Exempt Appendices Section of this agenda.</p>	<p><b><u>The Committee resolved:</u></b></p> <ul style="list-style-type: none"> <li>(i) to note the unaudited final outturn position for financial year 2020/21 as detailed in Appendix 1;</li> <li>(ii) to note that the General Fund has recorded a surplus of £0.415m for the year 2020/21, which has been added to the uncommitted working balance, which remains in line with the Reserves Policy;</li> <li>(iii) to note that the Housing Revenue Account has recorded a surplus of £0.500m for the year, in line with budget and increasing the uncommitted working balance for use in future years;</li> <li>(iv) to note that the Common Good has recorded an operating deficit of £0.273m for the year, which is better than the approved use of cash reserves. After capital receipts are included cash balances increased by £4.1m and remain in line with recommended levels;</li> <li>(v) to approve the various transfers for 2020/21, between Council Reserves and Earmarked sums for the General Fund, Housing Revenue Account, Common Good and Statutory Funds as at 31 March 2021, as detailed in Appendix 1;</li> <li>(vi) to approve the reprofiling of the 2021/22 – 2024/25 capital programmes to take account of the year end position and that the</li> </ul>		

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		<p>outcome of this is incorporated into the 2021/22 Quarter 1 reporting;</p> <p>(vii) to delegate authority to the Chief Officer – Finance, following consultation with the Chief Officer – Capital and Convener of City Growth &amp; Resources Committee, to vire budgets between projects within the Council’s New Schools and Zero Waste Programmes contained in the Capital Programme, to reflect the outcomes of external procurement exercises being carried out and allow award of relevant contracts;</p> <p>(viii) to note the write off of historic school meal debts accounted for within the accounts for 2020/21, as described in Section A of Appendix 2;</p> <p>(ix) to consider and approve the writing off of further debt described in Section B of Appendix 2; and</p> <p>(x) to note that the unaudited Annual Accounts for 2020/21 will be presented to Audit, Risk and Scrutiny Committee on 12 May 2021, along with the Annual Governance Statement and Remuneration Report.</p>		
9.2	<p><b><u>Fleet Replacement Programme - OPE/21/100</u></b></p>	<p><b><u>The Committee resolved:</u></b></p> <p>(i) to approve the phase 1 Fleet Replacement Programme for 2021/22 (as detailed in Appendix A) and notes that a phase 2 Fleet Replacement Programme for 2021/22 will be submitted to a future meeting of this committee;</p>		

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		<ul style="list-style-type: none"> <li>(ii) to instruct Chief Officer Corporate Landlord in consultation with Chief Officer Operations and Protective Services and Chief Officer Strategic Place Planning to report to a future meeting of this committee with a programme of infrastructure improvements to support increased numbers of electric vehicles within the council fleet, and</li> <li>(iii) to delegate authority to the Chief Officer – Operations &amp; Protective Services, following consultation with the Head of Commercial and Procurement Services and Chief Officer – Finance, to consider and approve procurement business cases for vehicles and plant for the purposes of Procurement Regulation 4.1.1.2; and thereafter to procure appropriate works and services, and enter into any contracts necessary for the vehicles without the need for further approval from any other Committee of the Council.</li> </ul>		
9.3	<p><b><u>Procurement Workplan and Business Cases - Capital - COM/21/109</u></b></p> <p>Please note that exempt appendices are located within the Exempt Appendices Section of this agenda.</p>	<p><b><u>The Committee resolved:</u></b></p> <ul style="list-style-type: none"> <li>(i) to review the workplan as detailed in the Appendices;</li> <li>(ii) to approve the procurement business cases, including the total estimated expenditure for the proposed contracts; and</li> <li>(iii) to approve the direct awards of contract where there are special circumstances outlined in the</li> </ul>		

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		<p>respective procurement business cases which justify not issuing a tender or calling off from a framework agreement.</p>		
10.1	<p><b><u>Performance Management Framework Report – City Growth and Resources - CUS/21/103</u></b></p>	<p><b>The Committee resolved:</b> to note the report and the performance information contained within the Appendix.</p>		
10.2	<p><b><u>Roads and Transport Related Budget Programme 2021 - 2022 - OPE/21/096</u></b></p> <p>Please note that exempt appendices are located within the Exempt Appendices Section of this agenda.</p>	<p><b>The Committee resolved:</b></p> <ul style="list-style-type: none"> <li>(i) to approve the schemes listed in the appendices as the detailed proposals for expenditure within each budget heading;</li> <li>(ii) to instruct the Chief Officer of Operations and Protective Services following consultation with the Head of Commercial and Procurement Services, to undertake or instruct appropriate procedures in accordance with the council's procurement regulations to procure the works referred to in the exempt appendices for the roads capital budget programme for the financial year 2021/22 and award contracts relating thereto;</li> <li>(iii) to note that officers continue to work with contractors on the financial implications and delivery of the programme in 2020 / 21 and implications for future works, as a result of the COVID-19 virus requiring changing work practices, lack of</li> </ul>		

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		<p>suppliers and resources across the full programme of projects;</p> <p>(iv) to note the decision from the Council meeting on 10 March 2021 which instructed the Chief Officer – Operations and Protective Services, in conjunction with the Chief Officer – Capital to bring forward the proposals to spend the remaining £6.6 million of the additional £10 million roads investment as part of the Council budget in 2018 to advance the delivery of roads improvements included in the capital programme; and</p> <p>(v) that officers clarify the accuracy of the roads repairs kilometre figures in appendices T and U and circulate a response to all members of the Committee via email.</p>		
11.1	<p><b><u>Printfield 10 Project and Denis Law Statue Relocation - COM/21/104</u></b></p>	<p><b><u>The Committee resolved:</u></b></p> <p>(i) to note the details of the Printfield 10 Project, and the original proposal which was attached to the report for information;</p> <p>(ii) to agree to defer all options as outlined in the report. Instruct the Chief Officer - City Growth to work with the Denis Law Legacy Trust and representatives of the St Joseph Church and community representatives to bring forward to the August committee meeting of the City Growth and Resources Committee a feasibility study outlining timescales</p>		



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		<p>and costs for the delivery of the murals as outlined in paragraph 3.5 of the report; and</p> <p>(iii) to agree to move forward with siting the bronze Denis Law statue subject to 50% of the total costs being met by the Denis Law Legacy Trust, and, subject to those costs being met, agree Location 2 for the statue, which would encourage people to linger longer and strengthen links to Provost Skene's House.</p>		
11.2	<p><b><u>International Trade Plan 2021 - 2022 - COM/21/110</u></b></p>	<p><b><u>The Committee resolved:</u></b></p> <p>(i) to approve the international trade and investment key priority markets for 2021- 2022;</p> <p>(ii) to approve the travel expenditure to fulfil the agreed travel plan based on identified key priority markets and as detailed below:-</p> <p>(a) one elected member plus one officer to visit Barranquilla, Columbia for the purposes of MOU fulfilment;</p> <p>(b) one elected member plus one officer to visit Villahermosa and Ciudad del Carmen for the purposes of MOU fulfilment;</p> <p>(c) one elected member plus one officer to visit Macae, Brazil for the purposes of MOU fulfilment;</p> <p>(d) the Lord Provost plus one officer to visit newest WECP partner city Ulsan, South Korea;</p> <p>(e) the Lord Provost plus two</p>		

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		<p>officers to attend the WECP Annual General Meeting in Dammam, Saudi Arabia;</p> <p>(f) the Lord Provost plus one officer to attend CERAWEEK in Houston USA;</p> <p>(g) the Lord Provost and one officer to visit Ufa, Russia, 19th-24th October (Media-Cultural Forum) and a potential related visit to St Petersburg, Russia, for the purposes of engaging with a potential new WECP member;</p> <p>(h) potential visits by one elected member and one officer to the emerging new markets of Nigeria, Angola, Vietnam and Singapore;</p> <p>(i) an elected member and one officer to attend the Council of Peripheral Maritime Regions (CPMR) Political Bureau and General Assembly;</p> <p>(j) an elected member and one officer to attend three meetings of the North Sea Commission (NSC) Executive Committee and three meetings of the Transport Group, locations to be confirmed; and</p> <p>(iii) to delegate authority to the Chief Officer - City Growth to authorise necessary and appropriate travel and associated expenditure, provided the cost of such travel does not exceed</p>		

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		<p>the budgets set out in section 4 of this report and provided that any guidance and advice related to international travel and Covid-19 is adhered to and travel is in line with current Council travel policies.</p>		
11.3	<p><b><u>Socio-Economic Rescue Plan Final Update - COM/21/099</u></b></p>	<p><b><u>The Committee resolved:</u></b></p> <p>(i) to note the success of the Socio-Economic Rescue Plan and the actions taken during 2020/21 to aid economic recovery within the city of Aberdeen;</p> <p>(ii) to note the timetable as set out by the Scottish Government in relation to Covid-19 Protection Levels. Notes that by the 7 June 2021, Aberdeen is on track to be level one and an announcement is to be made by the Scottish Government regarding level zero. Therefore, instructs Chief Officer - Strategic Place Planning in consultation with Public Health Scotland to bring forward a report on the timetable for removal of the Spaces for People initiatives to the next Committee in June taking into consideration any decisions made by this Committee in respect of the City Centre Masterplan and associated reports;</p> <p>(iii) to note the successful delivery of this plan and agrees for a report to be submitted to the meeting on 3 November 2021 of this Committee, providing information on the recovery</p>		

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		<p>initiatives, including budget allocations, undertaken in 2021/22;</p> <p>(iv) to agree to instruct the Chief Officer - City Growth to write to the Implementation Group as outlined at 3.2 of the report thanking them for their support in helping the city Council deliver the Socio-Economic Rescue Plan; and</p> <p>(v) to instruct the Chief Officer – City Growth to engage with businesses and other interested parties seeking to establish the feasibility for a local food and crafts market in the vicinity of Rubislaw Terrace Gardens and to report back to the next meeting of this Committee detailing options for potential implementation in Summer 2021 in consultation with the Depute Provost.</p>		
11.4	<p><b><u>Update on Support to Businesses for Outdoor Trading - RES/21/112</u></b></p>	<p><b><u>The Committee resolved:</u></b></p> <p>(i) to note the decisions made on temporary outdoor trading requests by Officers following the Urgent Business Committee on 12 April 2021 (Appendices 1 and 2 of the report); and</p> <p>(ii) that in recognition of the ongoing difficulties for businesses caused by Covid-19, continue to instruct the Chief Officer - Capital, following consultation with the Chief Officer - Strategic Place Planning and the Chief Officer - Operations and Protective Services, to determine</p>		

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		requests from businesses for outdoor trading, provided that any approvals so granted will be on a temporary basis and subject to any such conditions as the authorising Chief Officer considers appropriate.		
11.5	<p><b><u>Results of Report on the Feasibility of an Aberdeen Region Greenport Bid - COM/21/121</u></b></p> <p>Please note that an exempt appendix is located within the Exempt Appendices Section of this agenda.</p>	<p><b><u>The Committee resolved:</u></b></p> <ul style="list-style-type: none"> <li>(i) to note the high level results of the Feasibility Study on a city region freeport model;</li> <li>(ii) that based on the final prospectus guidance published by the Scottish Government, and the invitation to bid, notes that a decision on whether to bid rests with port operators;</li> <li>(iii) that subject to decision making processes by potential operators, supports the development of a single regional bid from the Aberdeen City Region;</li> <li>(iv) to note that a formal governance is not required at the time of a bid and that the informal steering group involving officers of the Council will continue to assess the case for a bid, if a decision is made to proceed, in the form of an agreed 'co-operation plan';</li> <li>(v) to agree that Aberdeen City Council is represented on any subsequent formal governance at implementation stage if there is a successful bid, and that one of the Council Co-Leaders is the Council's representative; and</li> <li>(vi) to instruct the Chief Officer - City Growth to report back to this</li> </ul>		

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		Committee on the development and outcome of any proposals if they progress.		
12.1	<b><u>City Centre Masterplan Review - RES/21/115</u></b>	<p><b><u>The Committee resolved:</u></b></p> <ul style="list-style-type: none"> <li>(i) approve recommendations 2.1 to 2.13 and 2.15 and 2.17;</li> <li>(ii) instruct the Director of Resources to carry out a review of the Aberdeen City Centre Master plan Objectives and their associated workstreams as contained within the 2015 approved Masterplan and to report back findings to the City Growth and Resources Committee on 10 August 2021 and also to report back on the Phase 1 and 2 projects contained within the city centre masterplan as approved in 2015;</li> <li>(iii) instruct the Chief Officer - City Growth and the Communication and Marketing Manager to use the CCMP Review to integrate further “smart city thinking” into our medium-term plans to develop and undertake engagement exercise with the public, all appropriate partners and stakeholders to seek their views on the City Centre Review, what it would take to attract them back to the city centre in the short-term, how the changed travel patterns and reductions in travel experienced throughout the pandemic can be embedded and report the results to the City Growth &amp; Resources</li> </ul>		

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		<p>Committee in August 2021, as part of the CCMP report detailing how best the city can be a leader in the digital economy;</p> <p>(iv) instruct Chief Officer - City Growth to use the CCMP review and the Local Development Plan to ensure that the ambition to secure sustainable inclusive economic growth by attracting businesses operating in energy transition or low carbon sectors to the city is realised;</p> <p>(v) instruct the Director of Resources in consultation with the Convener and Vice Convener of City Growth &amp; Resources Committee and Convener of the Capital Programme Committee and the Chief Officer (City Growth) to develop bids for potential submission to the following UK and Scottish Government programmes (with deadlines as noted below):-</p> <ul style="list-style-type: none"> <li>• Scottish Government Placed Based programme (17 June 2021);</li> <li>• UK Government Levelling Up Fund (18 June 2021);</li> <li>• UK Government Community Renewal Fund (18 June 2021);</li> <li>• Scottish Government Green Growth Accelerator Pathfinder (date to be confirmed); and</li> <li>• UK Shared Prosperity Fund (date to be confirmed);</li> </ul> <p>(vi) agree the Aberdeen City Centre</p>		

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		<p>Master Plan is a regeneration blue print that is transforming the City Centre while conserving its proud heritage;</p> <p>(vii) agree the Aberdeen CCMP was shaped following an extensive public consultation and was unanimously approved at Full Council in June 2015;</p> <p>(viii) notwithstanding any decision taken by Committee in respect of item 12.2 on the agenda, agrees to instruct the Director of Resources to carry out a review and visioning exercise on the streetscape and infrastructure works for the whole length of Union Street and to report back the outcomes to the August 2021 Committee; and</p> <p>(ix) instruct the Chief Officer - Strategic Place Planning to review the City Centre Living Strategy and informed by the CCMP review bring forward Aberdeen Planning Guidance to support the City Centre in line with the Local Development Plan.</p>		
12.2	<p><b><u>Aberdeen Market and Union Street Central - RES/21/127</u></b></p> <p>Please note that an exempt appendix is located within the Exempt Appendices Section of this agenda.</p>	<p><b><u>The Committee resolved:</u></b></p> <p>(i) to agree the outline business case for the former site of the Aberdeen Market and former BHS retail unit and agree that this progress to Full Business Case, considering all options to deliver the development including delivery with a development partner and operator and to report the outcome of this to this committee at the earliest opportunity;</p>		



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		<p>(ii) to instruct the Chief Officer – Corporate Landlord in consultation with Chief Officer - City Growth to submit funding applications to support the wider project to the Levelling Up Fund, Nestrans, Sustrans and such other organisations that could support the development;</p> <p>(iii) to instruct the Head of Commercial and Procurement to procure any necessary consultancy, design or implementation work necessary to complete the business case through Hub North Scotland, as identified in the Outline Business Case (OBC);</p> <p>(iv) to instruct the Chief Officer – Corporate Landlord in consultation with the Chief Officer – Governance to proceed with the purchase of the property and thereafter to enter into a contract to demolish the building, either directly or with a development partner all as identified in the OBC;</p> <p>(v) to agree the review and visioning of the central section of Union Street, including stakeholder consultation, and instruct the Director of Resources to report the outcomes to City Growth and Resources Committee in August 2021; and</p> <p>(vi) that the Chief Officer – Corporate Landlord circulate a Service Update in terms of the management details and progress of the demolition process.</p>		

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12.3	<b><u>Beach Masterplan Review - RES/21/118</u></b>	<p><b><u>The Committee resolved:</u></b></p> <ul style="list-style-type: none"> <li>(i) to agree the review zone (Figure 1);</li> <li>(ii) to delegate authority to Instruct the Head of Commercial and Procurement Services to procure and appoint the required consultancy, design or implementation work necessary to complete the technical reviews through Hub North Scotland as covered in paragraph 4.3 of the report;</li> <li>(iii) to instruct the Director of Resources to undertake a public survey on the future of the Beach to help formulate the development of the Beach Masterplan;</li> <li>(iv) to instruct the Director of Resources to report back an update on the output of the technical feasibility studies, public consultation and proposed Beach Masterplan to the City, Growth and Resources Committee on the 10th August 2021; and</li> <li>(v) to instruct the Chief Officer – Governance to take any necessary steps to ascertain land ownership within the review zone and to provide a service update on his findings to the June 2021 Committee.</li> </ul>		
13.1	<b><u>Site 16, Lang Stracht – Demolition and Disposal Update - RES/21/107</u></b>	<p><b><u>The Committee resolved:</u></b></p> <ul style="list-style-type: none"> <li>(i) to note that a revised offer to purchase the site has been received since the last committee, as identified in the report;</li> <li>(ii) to agree not to accept the revised</li> </ul>		

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		<p>offer and instruct the Chief Officer - Corporate Landlord to award the contract to progress a more extensive demolition programme for the building incorporating site separation and remediation works, estimated at £1.9m, from Capital receipts of £4.394m identified in the quarter 4 report agreed earlier; and</p> <p>(iii) to agree not to sell or market the site without committee approval.</p>		
13.2	<p><b><u>Chapel Street Car Park - Offer to Purchase - RES/21/109</u></b></p>	<p><b><u>The Committee resolved:</u></b></p> <p>(i) to agree not to sell the heritable interest in Chapel Street car park to the organisation outlined in the report;</p> <p>(ii) to approve in principle the allocation of 400 spaces in the Chapel Street Car Park at the rental identified in the report (being index linked and excluding VAT) subject to a minimum 15-year lease with the proposed occupier of the building outlined in the report and report back to a future meeting of this Committee not later than November 2021 on progress;</p> <p>(iii) to agree that the costs associated with any adjustments or upgrades to the Car Park to accommodate the proposed occupier is met by the organisation outlined in the motion, or the proposed occupier of the organisation outlined in the report;</p> <p>(iv) that in the event that a long-term lease is entered into as per (ii) above with</p>		

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		<p>the proposed building occupier, instruct the Chief Officer – Operations and Protective Services to implement any required traffic orders; and</p> <p>(v) to agree that if a Lease can be agreed with the proposed occupier of the building outlined in the report , officers undertake a consultation exercise to ensure that residents and businesses in the area are not impacted by this decision and if they are what parking measures can be put in place around the area to mitigate this proposed Lease.</p>		
13.3	<u>Pinewood - Amendment to Sale Contract Update May 2021 - RES/21/123</u>	<p><b>The Committee resolved:</b> to note that the amendment to the sale contract for the site was agreed in May 2021.</p>		
14.1	<u>Council Financial Performance, Quarter 4, 2020/21 - Exempt Appendix</u>	<p><b>The Committee resolved:</b> to note the information contained within the exempt appendix.</p>		
14.2	<u>Procurement Workplan and Business Cases - Capital - Exempt Appendices</u>	<p><b>The Committee resolved:</b> to note the information contained within the exempt appendices.</p>		
14.3	<u>Roads and Transport Related Budget Programme 2021 - 2022 - Exempt Appendices</u>	<p><b>The Committee resolved:</b> to note the information contained within the exempt appendices.</p>		

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14.4	<b><u>Results of Report on the Feasibility of an Aberdeen Region Greenport Bid - Exempt Appendix</u></b>	<b><u>The Committee resolved:</u></b> to note the information contained within the exempt appendix.		
14.5	<b><u>Aberdeen Market and Union Street Central - Exempt Appendix</u></b>	<b><u>The Committee resolved:</u></b> to note the information contained within the exempt appendix.		

If you require any further information about this decision sheet, please contact Mark Masson, email [mmasson@aberdeencity.gov.uk](mailto:mmasson@aberdeencity.gov.uk), or telephone 01224 522989